

July 17, 1996

Introduced By:

JANE HAGUE

CSD Strategic Plan
Process

Proposed No.: 96-96

MOTION NO. **9923**

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A MOTION providing for a process to
develop a revised Strategic Plan for the
Community Services Division

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WHEREAS, The Community Services Division of the
Department of Community and Human Services is responsible for
the administration of most discretionary human services for
the county, and has a need for an approved comprehensive
strategic plan to effectively manage such services; and

WHEREAS, The Council, in motion 9137, has directed the
development of such a strategic plan, to help focus services,
define direction and specify intended outcomes; and

WHEREAS, The Community Services Division has developed
and proposed a strategic plan for consideration by the
Council, which addresses key questions regarding the
direction of discretionary human services within King County;
and

WHEREAS, concerns have been raised related to
substantive issues within the original plan, and process
issues associated with development of that plan; and

WHEREAS, an interjurisdictional staff working group,
which includes representation from suburban cities, county
council staff, the Department of Community and Human
Services, and the City of Seattle, has been formed to help

1 guide the review by the Regional Policy Committee of this
2 matter; and

3 WHEREAS The Interjurisdictional Work Group has prepared
4 a proposal describing a process by which the proposed
5 strategic plan should be reconsidered;

6 NOW, THEREFORE BE IT MOVED by the Council of King
7 County: That the proposed process described in Attachment A
8 for revising the strategic plan, that has been developed by
9 the Interjurisdictional Work Group, should be used to guide
10 the development of the revised Community Services Division
11 strategic plan; and

12 THAT The Council, upon the recommendation of the
13 Regional Policy Committee, will consider the revised
14 Community Services Division Strategic Plan, developed
15 pursuant to this process.

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17 PASSED by a vote of 11 to 0 this 29th day of
18 July, 1996.

19 KING COUNTY COUNCIL
20 KING COUNTY, WASHINGTON

21 Jane Hague
22 Chair

23 ATTEST:

24 Edwa Francis
25 Deputy Clerk of the Council

26 Attachments: Attachment A: Proposed Timeline and Process
27 for Reworking CSD Plan

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ATTACHMENT A

Proposed Timeline and Process for Reworking CSD Plan

July:

1. Package materials for RPC approval. Materials include a summary of the purpose and scope of process, example of tools which will be utilized to gather input, and specifics of how the process will be conducted.
2. Forward to County Council for approval.
3. Initiate process to select facilitator for stakeholder meetings. The facilitator shall be either a staff member of the Dispute Resolution Center or a volunteer facilitator who is available and acceptable to the interjurisdictional staff team.
4. Initiate work with groups/coalitions to set up four subregional meetings in North, East, South County and Seattle, asking for help to establish mailing list and meeting logistics. Arrange for Children and Family Commission meeting, and a meeting for cities and other funders.
5. IJ Team completes first draft of issue/resolution charts, which will be used as a tool to focus discussions at the community meetings. Each chart highlights a major component of the Plan and lists issues that have been raised and potential options for resolution. The charts are intended to serve as a starting point for broader community discussion.

August:

1. Select facilitator. IJ Work Group works with facilitator to refine plan for community meetings.
2. Prepare materials to be sent out prior to the community meetings. Materials will explain the intent of the process and provide background information.
3. Confirm dates and mailing lists for community meetings. Send information.

September:

1. Conduct meetings. Charts will be used as focal point for discussion. Meeting attendees can agree or disagree with what is already listed, and add new issues and potential resolutions to each plan component. The facilitator will assess which issues seem to be the most significant and of common concern.

October:

1. Facilitator compiles a summary report of the key issues and options for resolution as identified in the community meetings, noting differences throughout the County. Report

is circulated to meeting attendees and other stakeholders, with opportunity for comment.
Report is forwarded to IJ Team.

2. Based on findings, IJ Team gives direction/advice to CSD for revisions to Plan.
3. CSD begins rewrite of Plan.

November:

1. CSD completes rewrite (assuming scope and nature of revisions can realistically be incorporated in this time frame).
2. Rewrite is mailed to meeting attendees and other stakeholders; 2-week opportunity for review and comment is provided. Major comment themes will be included as an addendum to the revised report.
3. IJ Team reviews and forwards revised Plan to RPC with recommendation.

December:

1. RPC reviews and refers to Council.
2. Full Council adopts.